INTERNATIONAL ELECTROTECHNICAL COMMISSION

CONFORMITY ASSESSMENT BOARD (CAB)　　Meeting　48　, Geneva, 2020-11-09&10

SUBJECT	Agenda item 2

Final linked draft Agenda for CAB meeting 48 to be held virtually, on 2020-11-09&10

BACKGROUND

The meeting will be held virtually on Monday 9th of November 2020 and Tuesday 10th of November 2020, **starting at 13:30 (CET),** and finishing by 16:30 (CET).

The meeting will be recorded, as specified in the IEC Statutes and Rules of Procedure, and it is assumed that those attending are in agreement with a recording being made. The recording will be used exclusively by IEC Central Office in connection with administration of the CAB, and not made available to anyone else.

Note: red text refers to new items/updates

LEGEND

→　　indicates expected decision
C　　indicates a consent agenda item
**　　document to be supplied as available

AM	Alistair MacKinnon	MC	Marty Cole	SB	Simon Barrowcliff
AN	Albert Nagtegaal	MD	Marie-Elisabeth d'Ornano	SM	Steve Margis
DB	David Brière	PM	Paul Meanwell	SP	Shawn Paulsen
DH	David Hanlon	PS	Pierre Selva	TA	Throsten Arnhold
GI	Gehrard Imgrund	RM	Rojas Manyame	TK	Toshi Kajiya
JS	Joan Sterling	RV	Rajeev Vagdia	WN	Wolfgang Niedziella

ACTION

Members of CAB are requested to be fully conversant with the documents listed in this agenda and to be prepared to enter into respectful discussion and debate where necessary.

	#	🕐	ITEM	WHO	Documents
	1	10	**Opening of the meeting**	SP	
→	**2**	5	**Approval of the draft agenda**	SP	CAB/2015/DA
→	**3**	5	**Approval of consent agenda items**	SP	
	4		**Administrative matters**		
C	4.1	0	To note the confirmed June meeting report		CAB/2000A/RM
	4.2	10	Remarks of the CAB Chair and CAB Secretary	SP/DH	verbal CAB/2031/DC
	4.3	5	Follow-up actions from previous CAB meetings	DH	CAB/2003A/R
C	4.4	0	To note Decisions between meetings		CAB/2017/RV
C	4.5	0	To note Deadlines for CAB documents		CAB/2008/INF
C	4.6	0	To note the current membership of the CAB		CAB/1937B/INF
→	4.7	5	To note the CAB Subgroups membership & liaisons	DH	CAB/1993A/INF
C	4.8	0	To note the re-appointments and call for CAB members		C/2287/INF C/2288/INF
	4.9	10	IEC Thomas A. Edison Award, 2020	SP	verbal
	4.10	10	Lord Kelvin Award, 2020	SP	verbal
	5		**CAB Common subjects**		
→	5.1	10	CA in ISO/IEC standards	SP	CAB/2034A/DC CAB/2034B/CC
	5.2	10	Send-off ceremony	SP	verbal
	6		**CAB Sub-group reports**		
C	6.1	5	WG 10 CAB Policy and Strategy	SM	none
C	6.2	5	WG 11 Systems Issues	MC	CAB/2032/R
C	6.3	5	WG 14 Promotion	TA	CAB/2025/R
→	6.4	10	WG 18 CA Radar	GI	CAB/2026/R
C	6.5	5	ahG Dedicated promotions staff member	PS	CAB/2021/R
C	6.6	5	ahG Lessons Learned	SB	CAB/2030/R
	6.7	5	TF IAF	SP	verbal
	6.8	5	TF IECRE Improvement Plan	SP	verbal
C	6.9	5	TF Review & Revise High-Level guidance	JS	CAB/2020/R
C	6.10	5	TF Top 4 CAB Strategic priorities	RV	CAB/2029/R
	7		**CA Systems reports**		
→	7.1	10	IECRE – annual report	AM	CAB/2019/R
C	7.1.1		Review the audited accounts		CAB/2012A/DC
→	7.2	10	IECEx – annual report	PM	CAB/2024/R CAB/2024A/R
C	7.2.1		Review the audited accounts		CAB/2014A/DC
→	7.3	10	IECQ – annual report	MD	CAB/2023/R
C	7.3.1		Review the audited accounts		CAB/2013A/DC
→	7.4	10	IECEE– annual report		
→	7.4.1	5	To take action on IAF Resolution 2018-13		
→	7.4.2	5	To recognize nomination for 2022 – 2024 IECEE Chair	WN	CAB/2018/R
→	7.4.3	10	To advise on IEC's ethical code and legal liability regarding ethically questionable products		
C	7.4.4		Review the audited accounts		CAB/2011A/DC
	8		**IEC Board and department matters**		
C	8.1	0	Council Board		
C	8.1.1	0	CAB report to CB, June 2019		CAB/1998/INF
C	8.2	0	SMB decisions of interest to the CAB		CAB/2022/INF
→	8.2.1	5	ACEE Liaison report	TK	none
C	8.2.2		ACOS Liaison report	DB	none

	#	🕐	ITEM	WHO	Documents
C	8.2.3		ACSEC Liaison report	PS	none
C	8.2.4		SyC SM Liaison report	AN	none
→	8.2.5	5	SMB SG 12 – Digital Tranformation	SP	verbal
→	8.3	15	Affiliate Programme Leader report	RM	CAB/2028/R CAB/2028A/R CAB/2028B/R
→	8.4	10	IEC Ambassador for Cybersecurity	WN	
	9		**Relationship with external organizations**		
C	9.1	0	ISO/CASCO WG status	DH	CAB/2033/INF
	10		**Any other business**	SP	
→	10.1	5	Brexit update	SB	verbal
	11	5	**Dates and places of future meetings**	SP	
C	11.1	0	2021 CAB meetings 2021-06-15 (Tuesday) in Geneva 2021-10-10 (Sunday) in Dubai (IEC GM)		
C	11.2	0	2022 CAB meetings 2022-06-13 (Monday) in Geneva 2022-10-31 (Monday) in San Francisco (IEC GM)		
C	11.3	0	2023 CAB meetings 2023-06-13 (Monday) in Geneva 2023-10-22 (Sunday) in Egypt (IEC GM)		
	12		**Close of the meeting**	SP	

CAB/2015C/DA

	Document number	Subject	DA item
C	C/2287/INF	Appointment/re-appointment by Council in Geneva of two "Automatically appointed Members" of the Conformity Assessment Board (CAB) for a three-year term of office (2021-2023)	4.8
C	C/2288/INF	Election/re-election by Council in Geneva of five members of the Conformity Assessment Board (CAB) for a three-year term of office (2021-2023)	4.8
C	CAB/1937B/INF	CAB membership, as of 1 March 2020	4.6
→	CAB/1993A/INF	CAB Subgroups membership & liaisons	4.7
C	CAB/1998/INF	CAB report to the Council Board (CB) following meeting 47, virtually held in Geneva on 2020-06-08/09	8.1.1
C	CAB/2000A/RM	Confirmed report of CAB meeting 47 held as a web-meeting, on 2020-06-08 & 09	4.1
	CAB/2003A/R	Follow-up actions from previous CAB meetings	4.3
C	CAB/2008/INF	2020 and 2021 deadlines for CAB documents Deadlines for submission and approval of CA Systems' audited accounts and budgets	4.5
C	CAB/2011A/DC	Review of the IECEE 2019 audited accounts	7.4.4
C	CAB/2012A/DC	Review of the IECRE 2019 audited accounts	7.1.1
C	CAB/2013A/DC	Review of the IECQ 2019 audited accounts	7.3.1
C	CAB/2014A/DC	Review of the IECEx 2019 audited accounts	7.2.1
	CAB/2015/DA	Preliminary Draft Agenda for CAB meeting 48 to be held virtually, on 2020-11-09&10	2
→	CAB/2018/R	Report from the Chair of the IECEE	7.4
→	CAB/2019/R	Report from the Chair of the IECRE	7.1
C	CAB/2020/R	Report from TF Review & Revise High-level Guidance	6.9
C	CAB/2021/R	Report of ahG Promo Staff	6.5
C	CAB/2022/INF	SMB decisions of interest to the CAB, SMB Meeting 168, virtual meeting, 2020-06-08/09	8.2
→	CAB/2023/R	Report from the Chair of the IECQ	7.3
→	CAB/2024/R	Report from the Chair of the IECEx	7.2
→	CAB/2024A/R	Updated report from the Chair of the IECEx	7.2
C	CAB/2025/R	Report of CAB WG 14 – Promotion & Marketing	6.3
→	CAB/2026/R	Report of CAB WG 18 – CA Radar	6.4
→	CAB/2028/R	Affiliate Programme Leader report	8.3
→	CAB/2028A/R	Affiliate Programme Leader updated report 1st update	8.3
→	CAB/2028B/R	Affiliate Programme Leader updated report 2nd update	8.3
C	CAB/2029/R	Report from TF Top 4 Strategic priorities	6.10
C	CAB/2030/R	Report from ahG Lessons Learned	6.6
	CAB/2031/DC	CAB webmeeting preparation	4.2
C	CAB/2032/R	Report from WG11 – System issues	6.2
C	CAB/2033/INF	Summary of the ISO/CASCO WG meeting schedules and IEC representation	9.1
	CAB/2034/DC	CA in ISO/IEC standards	5.1
→	CAB/2034A/DC	CA in ISO/IEC standards – updated version	5.1
→	CAB/2034B/CC	Comments on CA in ISO/IEC standards	5.1